

## Minutes of P&R District #1 BOD Meeting

**June 14, 2016 at 6pm**

**Present:** Larry Robinson, Richard Hull, Cathy Bohman, Gary Elmer, Dennis Schmitt, with minutes by Melanie Sinclair.

**Previous Minutes:** RH moved acceptance, CB seconded. All approved.

**Treasurer's Report:** RH reported an available balance of \$26,516.60 and submitted vouchers #78709 to 78715 for a total of \$695.75 for approval GE moved to accept the Treasurer's report, LR seconded. RH tells the board that there has been a donation from Alcoholics Anonymous in the amount of \$40.00. The Bicycle group paid their rental fees of \$25.00.

**Calendar:** LR reports that there are several concerts scheduled in the Community Center this month, along with the usual usage of the CC for meetings and community programs. DS informs the board that the Men's Club meetings need to be cancelled until further notice due to lack of attendance.

### Old Business

DS is in the process of obtaining a **new mop bucket, shelving, and a carpet cleaner** for the CC, he notes that the carpet cleaner prices range from \$180-200.00.

DS and CB will be painting the **window in the kitchen** this month.

GE is still in the process of researching the **chimney repair**, he notes that two contractors will give estimates on the job.

GE has spoken to Clayton Wyatt at Jefferson Healthcare about sponsoring the new **Sport Court**, and will be writing a grant to submit to JHC for \$5000.00.

RH reports that the **Gazebo Grand Opening** was well attended and enjoyed by the community.

LR communicates to the board that the individual who had agreed to teach the **AED First Aid Classes** has decided to return to college and will no longer be available to teach the class, so he will search for a new instructor.

CB provided a list of possible supplies for the **Emergency Supply Cabinet** and requests that the board review it and add or subtract items. She will inventory the food and determine what is good and retainable and what can be donated and during her inventory CB will consolidate any items on the list for emergencies.

The board received a **letter from the Jefferson County Food Bank Association** in response to the letter the board sent to them.

### New Business

RH reported that Jackie Gardner got a grant for the **Pea Patch** in the amount of \$530.00 from the Jefferson County Master Gardner's Association.

The LBJCC **passed its annual health inspection** in May after the Jefferson County Public Health review of the facilities.

RH informs the board that during the Fish Fry there were reports of a **temperature knob needing repair** which LR will complete.

RH stated that the **range and the oven** in the kitchen were not cleaned to the board noted that it will remind users to clean up after each use.

DS brought up **LBJCC facility janitorial requirements**, the board will once again retain Melanie Sinclair to clean the CC once a week beginning the 20<sup>th</sup> of June. The board has agreed to create a list of necessary cleaning, to be done in the CC, for review.

DS moves to adjourn the meeting and LR seconds, all agreed.

Meeting adjourned 6:57PM.

Meeting adjourned at 7:07pm.

## **Agenda**

### **P & R District #1 BOD Meeting**

**July 12, 2016 at 6:00PM**

Previous Minutes

Treasurer's Report

Calendar

### **Old Business**

Chimney Repair – update

Sport Court - update

Kitchen Window Frame – painting

Carpet Cleaner – update on purchase

P-Patch Garden - update

AED / First Aid Class

Emergency Supply Cabinet

Benches around the fire pit

Temperature knob needing repair

Letter from JeffCo FB

Facility Cleaning

**New Business**

Adjourn