

**JEFFERSON COUNTY  
PARKS & RECREATION DISTRICT #1  
MINUTES OF A REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
November 14, 2017**

The meeting was called to order at 6:00 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, Washington.

Present were Commissioners Robinson, Elmer, Hull, Schmitt and Bohman and guest Roland Faragher-Horwell.

Previous Minutes. Minutes from the October 10, 2017 meeting were approved as revised.

Treasurer's Report. RH reported an available balance of \$29,730.17. Voucher Nos. 79075 to 79079 for a total of \$735.76 were submitted for approval. Discussion re cleaning expenses. Motion made and seconded to accept the Treasurer's Report.

Calendar. LR reported on the regularly scheduled activities and upcoming concerts. LR will get Christmas tree up so the CWC can decorate it and the Center. The County will be doing road maintenance on Eaton.

**Old Business**

Toandos.org. Roland reported statistics on the use of our website, Toandos.org, e.g., how many internet hits and from where. We are viewed worldwide! CB will compose a rundown of 2017 to be placed in the "News" section on the website.

Accessibility Community Advisory Committee. Matter pending for receipt of funds.

Kitchen Upgrade. Decision made to forego major remodel requiring site plan and permit and purchase a jointed spigot to wash and rinse large pots. Discussion regarding hiring a person to readjust cabinet doors and repair edges. DS suggested readjusting doors and repair edges on first two doors, evaluate results and determine whether to continue edging repair on the remaining doors. Motion made and seconded to approve DS's recommendation for repair of cabinet doors and edges.

**New Business.**

Roof/Chimney. Roof is still leaking around the chimney. Remove fireplace?

Maintenance/Repairs. DS reported that the refrigerator doors need repair, perhaps new hinges. Oven door does not close properly, needs fixing. Suggestion to repaint kitchen in the Spring. Downspouts leaking—should go into the curtain drain.

Emergency Preparedness. Should we distribute more keys for access to emergency supplies—No.

A motion was made and seconded to adjourn the meeting at 7:00 p.m.

Respectfully submitted,

Beverly Bautista