

**JEFFERSON COUNTY
PARKS & RECREATION DISTRICT #1
MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
January 8, 2019**

The meeting was called to order at 6:12 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, Washington.

Present were Commissioners Robinson, Hull, Schmitt and Elmer. Bohman was not present.

Previous Minutes. Minutes from the December 2018 meeting were presented. DS moved, CB seconded and all approved the minutes.

Treasurer's Report. RH reported an available balance of \$68,123.52. Voucher Nos. 79305 - 79315 for a total of \$1,733.52 were submitted for approval. Commissioners Robinson and Hull abstained from voting to approve stipends for the Building Manager and Treasurer respectively. Commissioner Bohman was not present for the vote on the Secretary stipend. Motion made by DS and seconded by LR to accept the Treasurer's Report. Our 2019 Budget was approved by the County.

Calendar. LR reported on the regularly scheduled activities. No changes.

Old Business.

Toandos.org. No report.

Accessibility Community Advisory Committee. No report.

Building Maintenance/Repair.

Chimney Wall. We have not received the seismic study.

Fire Extinguisher Maintenance. Extinguisher was inspected and a new K-type was purchased.

Men's Restroom Toilet Seat. Replaced.

Emergency Preparedness Projects.

Propane Tank: Current propane level is at 50%. Waiting until level is at 30% before changing suppliers.

Structural Engineer Assessment: No report.

Kitchen Deep Cleaning. Karen Grooms volunteered to deep clean kitchen for \$20/hr.

Mowing/Gardening Winter Schedule. Cheryl McNutt will be kept on through winter schedule at a reduced payment of \$50.00 per week for the months of January, February and March.

Kitchen Wish List. The following items were discussed:

Stock Pot. The purchase of new stainless stock pots was approved. DS will research and report at the next meeting. Will check out Goodwill/Ebay.

Flatware. Hold

Paint Kitchen. GE will contact Karen Bailey to come and assess. Hopefully she can paint sometime this winter when she is not so busy

New Bunn Coffee Machine. Decision not to purchase a new one as they all make noise.

Keeping Property Boundary Lines Clear. Hold. RH will be able to do this in July or August.

New Business.

Non-Profit Mobile Dental Service. There has been a request to possibly use the Center for a mobile dental service that is in the early stages of creating. Because it is a non-profit, it was decided that this would be a calendar item with no fee and would not need a Board motion.

Motion was made and seconded to adjourn the meeting at 6:27 p.m.

Respectfully submitted,

Beverly Bautista
Secretary