

**JEFFERSON COUNTY
PARKS & RECREATION DISTRICT #1
MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
April 9, 2019**

The meeting was called to order at 6:12 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, Washington.

Present were Commissioners Robinson, Hull, Schmitt, Elmer and Bohman.

Previous Minutes. Minutes from the March 12, 2019 meeting were presented. Motion made, seconded and approved as amended.

Treasurer's Report. RH reported an available balance of \$53,215.53. Voucher Nos. 79331 thru 79339 for a total of \$17,081.82 were submitted for approval. RH and LR abstained from voting on vouchers for Building Manager and Treasurer respectively. Motion made, seconded and approved to accept the Treasurer's Report. P&R District #1 levy renews this year. Election will be in November and the levy amount will stay the same, \$0.15/\$1,000 of assessed value.

Calendar. LR reported on the regularly scheduled activities. A request was made to use the Center on June 9 in the p.m. for a wedding with a rental rate of \$25.00. A community square dance is scheduled for June 30 at 2:00 p.m. Both events were added.

Old Business.

Toandos.org. No report.

Accessibility Community Advisory Committee. CB submitted two grants last Fall, one for ADA bathroom access and one for ADA parking revisions. Neither one was approved by the State. They will be resubmitted to the County ACAC in July and then to the State in September for 2019 funding.

Chimney Repair/Interior Remodel. Motion made to accept Pacific Services contract and approve a down payment to them in the amount of \$15,000. Motion was seconded and approved.

Kitchen Wish List. There was discussion regarding the purchase of the necessary amount of forks, knives and spoons to equal 120 complete sets of silverware for the kitchen. Motion made, seconded and approved to purchase the required amount of silverware with a spending cap of \$200.

New Business.

Exterior Door Not Latching. The latch on the double door by the coffee machine needs to be adjusted. CB will send out an email to those who have keys to the building to follow procedure re locking doors securely. Please advise LR if there is a problem.

Motion made, seconded and approved to adjourn the meeting at 6:45 p.m.

Respectfully submitted,

Beverly Bautista
Secretary